

Saltford School PTA AGM
Monday 11th September 2023

Present: Mrs Sage, Ali Williams, Janet Allen, Kathryn Hale, Liz Sypko, Charlotte Mulready, Craig Kinnear, Esther Kinnear, Clare Harding, Amy Andrews, Crone Jordan, Yasmin Beavan, Ciara Fraser, Hannah Thomas, Karen Brookes-Lovell, Sarah Thomas, Liz Macnaughton, Jessica O'Neil, Joy Wisniewski, Jill Eaton, Karen Thompson, Lucy Fitzgerald

Item

- 1.0 **Apologies**
Bernice Beazer, Ruth Moody, Rajinder Boucher
- 2.0 **Minutes of the PTA Meeting 12 June 2022 and Actions Arising**
- 2.1 Mrs Sage welcomed everyone to the meeting and noted how nice it was to have so many new faces.
- 2.2 Mrs Sage thanked the committee for funding the new KS2 planners that have been handed out.
- 3.0 **Feedback and thanks for events in the Summer**
- 3.1 **Summer Fair** - Mrs Sage thanked Craig and the team who organised the Summer Fair. It was a wonderful day and raised £7841. Key feedback:
- We had some wonderful sponsors who are very keen to sponsor the fair again next year.
 - Due to problems with the BBQ we will need to look at alternative next year such as hiring an industrial one.
 - Craig felt that although there was a theme, in future this needs to be encompassed more throughout the whole fair.
 - The candy floss machine needs replacing.
 - We now have lots of safety fencing - thanks to Luke Beavan for donating this.
 - Raffle was a great success with a record number of prizes – more tickets needed next time.
 - Thanks to Rajinder for organising the drawing competition.
 - Thanks to Liz for organising the baking competition.
- 3.2 **Parental Engagement** – the PTA are always grateful to those who volunteer at events, but we do need to increase parent engagement to enable our events to continue to be such a success and to raise vital funds needed for the school. Ciara suggested the school noting items they wish the PTA to fund so we can show a tangible goal for any monies raised. All agreed this was a good idea.
- 3.3 **Sports Day Refreshments** – Thanks to Yasmin for arranging the lollies and ice creams for this. The small freezer did not work sufficiently well so need to consider logistics for next year. Sports day will be held earlier in the year next year, 23 May so hopefully the weather will not be quite so hot.
- 3.4 **New Parents BBQ** – Thank you to Crone for organising this. There was lots of food left over so suggestion to do drinks and nibbles next time.
- 3.5 **Amount Raised** – Ciara confirmed that last year we raised £23k and spend £20k on new items for the school.

Item

4.0 **PTA Annual Plan 23/24**

- 4.1 Mrs Sage circulated a draft plan for events for the year ahead. New ideas are welcome but will need to come with a want to lead the event.
- 4.2 **Circus** – Thursday 14 Sept. Amy is leading this event; all tickets are sold out. Need volunteers to sign up to help with selling of goods prior to the circus.
- 4.3 **Cake Sales** – all in the school calendar, the first one will be year 1 on 22 Sep, Lianne organising.
- 4.4 **Uniform Sale and Book Swap** – will take place alongside cake sales and are organised by Crone and Ciara, they would appreciate some new volunteers to join the team who help sort and sell the uniform.
- 4.5 **School Disco** - Fri 13 October, Janet organising. Agreed the first disco of the year will be for Y1-6 as new reception children can find it very overwhelming while they are still settling into school. Also agreed to reduce the KS1 disco by 15mins to one hour.
- 4.6 **Firework Night** – Booked for Fri 3rd November. Hannah and Amy agreed to organise with support from Janet to buy goods. Suggestion to sell head torches instead of plastic light up items. Liz will help with ticket sales.
- 4.7 **Christmas Cards** – Ciara to organise. Look at using a different supplier to last year as some negative feedback on prices. Yasmin to help with alternative supplier.
- 4.8 **Christmas Fair** – Friday 1st December. Clare agreed to lead on coordination.
- 4.9 **Santa Visit** – Friday 8th December. Janet and Ali happy to be elves again.
- 4.10 Summer Fair – Saturday 15 June. Craig agreed to lead again, suggestion to incorporate sport theme due to Olympics and Euros.

5.0 **Bids**

- 5.1 Mrs Sage thanked the committee to agreeing two bids over the summer to create a covered creative zone and a performance zone on the playground for the children. Both will be built by Big Wood Play.
- 5.2 The school have sourced a forest school provider – Yew, Me and the Trees which is due to start in October using the school grounds and equipment bought from the previous forest school provider. Each year group will get 3 afternoon sessions per year. Some equipment is required to enhance the sessions. Total bid £4434.13 for tuition and equipment (to be kept by the school). All committee members present were in favour of this bid.
- 5.3 Mrs Sage reminded everyone that there is a notice board available by Tiddlers for all PTA advertisements, key for the board is held by the office.
- 6.0 **Date and Time of Next Meeting**
Monday 6 November – this will be our annual AGM where committee members are confirmed. Please let Mrs Sage know if you would like to join the committee.